

Job Announcement

Post Doctoral Research and Innovation Fellowship - BIPD - ACCESS OFFICER

Within the scope of the MIRRI-ERIC Scientific Program 2026, we are hiring an Access officer to Support the implementation of the MIRRI Access Lab - Validating the future MIRRI-Services Access Model project.

Position Details

Project: MIRRI Access Lab – Nano Access Pilot

Location: MIRRI-ERIC Headquarters, Braga (Portugal)

Start Date: 1st of October 2026

Type of fellowship: Full-time post doctoral research and innovation grant - BIPD (12 months, possibly renewed to a maximum of 36 months).

Monthly Allowance: 1951.00€

Applicable regulation: [ECT Regulation for Studentships and Fellowships](#)

Deadline for application: 17th August 2026

About MIRRI-ERIC

The Microbial Resource Research Infrastructure (MIRRI-ERIC) is the European distributed research infrastructure dedicated to microbial resources. Through its network of National Nodes and microbial domain Biological Resource Centres, MIRRI provides access to high-quality microbial resources, expertise, data and scientific services supporting research, innovation and biotechnology.

To strengthen its user-oriented service provision, MIRRI is launching the MIRRI Access Lab – Nano Access Pilot, an initiative designed to validate the operational, governance and business model underpinning MIRRI-Services. The pilot will test the complete service lifecycle—from service definition and publication to user engagement, proposal evaluation, service delivery

and impact assessment—and will establish the foundations of a sustainable European access programme.

Position Summary

The Access Officer will lead the implementation of the MIRRI Access Lab and will be responsible for ensuring a coherent, efficient and high-quality user experience across MIRRI's distributed infrastructure.

Working closely with the MIRRI Central Coordinating Unit, National Nodes, service providers, users and external experts, the successful candidate will coordinate the complete access lifecycle, contribute to the development of MIRRI's service portfolio, manage the pilot access programme and produce the evidence required to establish MIRRI's future access model.

This position combines scientific coordination, stakeholder engagement, project management and service development within an international research infrastructure.

Main Responsibilities

The Access Officer will:

Service Portfolio Development

- Coordinate the development of the pilot MIRRI service portfolio.
- Engage MIRRI National Nodes and service providers to identify suitable services.
- Harmonise service descriptions using standard MIRRI templates.
- Coordinate the Service Readiness Assessment, considering scientific quality, feasibility, user orientation, delivery timelines, costs and legal aspects.
- Contribute to the continuous improvement of MIRRI-Services.

Access Programme Management

- Organise and manage the pilot access call.
- Support applicants throughout the application process.
- Perform eligibility checks.
- Coordinate proposal evaluation with reviewers and the Access Committee.
- Ensure transparency, fairness and confidentiality throughout the evaluation process.

User and Provider Coordination

- Act as the primary contact point for users and service providers.

- Coordinate project initiation and implementation.
- Monitor service delivery.
- Facilitate communication between all stakeholders.
- Ensure timely completion of funded access projects.
- Monitor risks and resolve operational issues.

Business Model Validation

- Support the validation of MIRRI's sustainable service delivery model.
- Collect information on service costs and administrative effort.
- Analyse user and provider feedback.
- Contribute to recommendations on pricing models and cost recovery mechanisms.
- Assess operational sustainability of future MIRRI access programmes.

Governance and Quality Assurance

- Contribute to the definition and validation of roles and responsibilities across MIRRI's access ecosystem.
- Support quality assurance activities related to service provision.
- Monitor key performance indicators.
- Document lessons learned and identify opportunities for process improvement.

Digital Access Workflows

- Coordinate the use of the MIRRI-Services Catalogue and associated digital tools.
- Identify requirements for future digitalisation of access management.
- Contribute to the specification of future integrated access management systems.

Reporting and Strategic Development

- Prepare reports, statistics and performance indicators.
- Produce recommendations for improving MIRRI-Services.
- Contribute to the preparation of the MIRRI Access Playbook, documenting the validated access model and operational procedures for future programmes.
- Support dissemination and communication activities related to the pilot.

Required Qualifications

- Doctoral degree (awarded at 3 years or less) in Life Sciences, Microbiology, Biotechnology, Bioinformatics or a related discipline.

- Experience in European or international research projects.
- Experience coordinating scientific or technical services.
- Understanding of research infrastructures or distributed scientific networks.
- Excellent project management and organisational skills.
- Excellent written and spoken English.
- Strong interpersonal and communication skills.
- Ability to work independently while coordinating multiple stakeholders

Key Competencies

Strategic thinking, Stakeholder engagement, Service orientation, Problem solving, Organisation and prioritisation, Attention to detail, Teamwork, Adaptability, Excellent communication skills

Expected Deliverables

During the pilot, the Access Officer is expected to contribute to:

Development of the MIRRI Service Portfolio; Delivery of the pilot access call, Coordination of funded access projects, Service readiness assessment, Business model validation, Governance assessment, User journey analysis, Recommendations for improving MIRRI-Services, Preparation of the MIRRI Access Playbook supporting future European access programmes.

What We Offer

MIRRI-ERIC offers:

- the opportunity to contribute to one of Europe's leading Research Infrastructures for microbial resources;
- participation in an ambitious pilot project with significant scientific and societal impact;
- an international, collaborative and multidisciplinary working environment;
- flexible working arrangements, including hybrid work within Portugal;

How to Apply

Applications should be submitted as a **single PDF file** and include:

- a motivation letter explaining the candidate's motivation and suitability for the position;
- a detailed Curriculum Vitae emphasizing the best fits to the position;
- copies certificates of academic qualifications and demonstration of acceptance in Portugal if the degree is obtained in a non-European higher education institution;
- E-mail, direct phone number and affiliation of two professional referees.

Applications should be sent by email to: ***info@mirri-eric.eu***

with the subject: **BIPD - ACCESS OFFICER**

Application deadline: **14 August 2026**

Applicants who are not citizens of an EU Member State must demonstrate their legal right to work in Portugal. MIRRI-ERIC does not provide visa sponsorship, work permit assistance, or relocation support.

Selection Procedure

Applications will be evaluated based on:

- academic qualifications;
- relevant professional experience;
- demonstrated technical and social competencies;
- motivation for the position.

MIRRI-ERIC will interview only shortlisted candidates, which may take place online or at the MIRRI-ERIC Headquarters.

Data Protection

MIRRI-ERIC processes applicants' personal data solely for the purposes of managing this recruitment procedure and in accordance with the applicable data protection legislation, including the General Data Protection Regulation (EU) 2016/679 (GDPR). Personal data will be accessed only by individuals involved in the recruitment process and will be retained only for the period necessary to complete the recruitment procedure and fulfil any applicable legal obligations.

Hearing of the candidates

Following notification of the provisional ranking, candidates have 10 working days to exercise their right to a prior hearing under the Portuguese Code of Administrative Procedure.

Equal Opportunities

MIRRI-ERIC is an equal opportunity employer committed to diversity and inclusion. Applications are welcome from all suitably qualified candidates regardless of gender, nationality, ethnic origin, religion, disability, age, sexual orientation or any other protected characteristic.

In accordance with Portuguese legislation (Decree-Law No. 29/2001), candidates with disabilities will be given preference in cases of equal ranking. Applicants wishing to benefit from this provision should indicate the degree of disability and any specific requirements for the recruitment process.